



KANSAS SECRETARY OF STATE  
**Information Report**  
**Limited Liability Partnership**

## INSTRUCTIONS FOR FILING AN INFORMATION REPORT

SUBMIT THE DOCUMENTS  
WITHOUT THIS PAGE

**Note:** All documents filed by the Secretary of State's office are considered public record and may be viewable online. File this document directly online at <https://www.sos.ks.gov/businesses/information-reports.html>.

### How to complete the information report for an LLP:

Each of the numbered instructions below corresponds to a section on the form.

1. List the business's ID number issued by the Kansas Secretary of State (this is not a tax ID number). ID numbers may be found at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
2. Provide the complete legal business name, including words of formation (e.g., LLP, RLLP, etc.)
3. Provide the principal office of the business.

Principal office: Must be a physical address that must include the building number, street, city, state, and zip code. This can't be a PO box. **Do not leave blank.**

4. Provide the reporting year for the information report. This year must reflect the year the report was due.

**For reinstatements and foreign applications only:** Review the instructions for the reinstatement or foreign application to determine the number of information reports needed.

5. **Domestic (Kansas) businesses only:** Each partner of the LLP who owns 5% or more of the capital must be named along with the address where they may be regularly located.
6. A partner of the LLP must sign.

### Fee Schedule

#### Information Report

The filing fee for the Information Report is as follows:

Online Information Report: ..... \$100  
Paper Information Report: ..... \$110

#### Filing Online

The information report may be filed directly online at <https://www.sos.ks.gov/businesses/information-reports.html>.

#### Mail to:

Kansas Secretary of State  
Memorial Hall, 1st Floor  
120 SW 10th Avenue  
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the Information Report is completed, a file stamp copy will be available directly online.



KANSAS SECRETARY OF STATE  
**Information Report**  
**Limited Liability Partnership**

SUBMIT THE DOCUMENTS  
WITHOUT THIS PAGE

## INSTRUCTIONS FOR FILING AN INFORMATION REPORT

**Note:** All documents filed by the Secretary of State's office are considered public record and may be viewable online. File this document directly online at <https://www.sos.ks.gov/businesses/information-reports.html>.

### Kansas Attorney General Notice

Effective July 1, 2025, it is required for businesses or individuals owning or acquiring any interest in real property located within 100 miles of the boundary of any military installation located in Kansas, Nebraska, Colorado, Oklahoma, Iowa, and Texas to register said interest with the Kansas Attorney General's Office.

The following are subject to this requirement:

The government, any political party or subdivision, any corporate entity, any agent, or any citizen of the following:

- People's Republic of China (including the Hong Kong special administrative region)
- Republic of Cuba
- Islamic Republic of Iran
- Democratic People's Republic of Korea
- Russian Federation
- Bolivarian Republic of Venezuela
- Any organization that is designated as a foreign terrorist organization

This includes any individual having a controlling interest in any company formed for the purpose of holding interest in real property on behalf of any of the foregoing.

Any of the above businesses or individuals owning an interest in real property described above must submit the Foreign Principal Real Property Interest Registration Form found on the Attorney General's website at <https://www.ag.ks.gov> to the Kansas Attorney General on or before 90 days of either registering with the Kansas Secretary of State or upon acquisition of the real property.

Contact for Questions:

Kansas Attorney General  
Public Protection Division  
(785) 296-3751  
[cprotect@ag.ks.gov](mailto:cprotect@ag.ks.gov)

ILL

KANSAS SECRETARY OF STATE  
**Information Report**  
**Limited Liability Partnership**

**COVER PAGE**  
**INFORMATION REPORT**

*Note: The credit/debit card information will be destroyed upon the filing of the document.*

**Contact Information**

**Contact Person**

**Direct Phone Number for Contact Person**

**Payment Information**

**Credit/Debit Card Number**

**Expiration Date**

**Billing Zip Code**



KANSAS SECRETARY OF STATE  
**Information Report**  
**Limited Liability Partnership**



Memorial Hall, 1st Floor  
120 S.W. 10th Avenue  
Topeka, KS 66612-1594

(785) 296-4564  
kssos@ks.gov  
<https://sos.ks.gov>

**1. Business ID/file number:**

Kansas Secretary of State  
issued file number.

**2. Partnership name:**

Must match name on record with  
Kansas Secretary of State.

**3. Principal office address:**

Must be a street, rural route  
or highway. **A PO box is  
unacceptable.**

**Do not leave blank.**

Street Address (A PO box is unacceptable.) (Required)

City

State

Zip

Country

**4. Reporting year:**

Year

**5. Name and address of  
each partner who owns  
5% or more of capital  
(Kansas LLP only):**

Name

Address

City

State

Zip

Country

Name

Address

City

State

Zip

Country

Name

Address

City

State

Zip

Country

If additional space is needed,  
please provide attachment.

**6. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.**

**Signature of Partner (Required)**

X