

BIENNIAL BUSINESS FILING

WHAT IS IT?

Starting **January 1, 2024**, Kansas businesses will file information reports with the Kansas Secretary of State every **two years** instead of an annual report every year.

The content of the report will not change. Transitioning from annual filling to biennial will reduce paperwork for Kansas business owners.

HOW WILL I KNOW WHEN TO FILE?

New businesses formed in an even year will owe a report for the next even year.

New businesses formed in an odd year will owe a report for the next odd year.

Existing businesses will file based on the year their formation documents were first filed with the Kansas Secretary of State. The month and day the report is due will not change, only the year.

HOW DO I GET MY BUSINESS FORMATION AND FILING DATE?

Businesses can check their original formation information by going to **sos.ks.gov/businesses/information-reports.html** and clicking "Business Search".



Provided by
Kansas Secretary of State Scott Schwab
Memorial Hall, 1st Floor
120 SW 10th Avenue
Topeka, KS 66612
785-296-4564
sos.ks.gov